

First Year MHA Degree Examinations, September 2014
(2013 Scheme)

PAPER I –GENERAL MANAGEMENT

Time: 3 Hours

Max Marks: 100

- **Answer all the questions**

Essays:

(2x20=40)

1. What are the objectives of wage and salary administration. List the factors influencing wage & salary structure and the wage determination process.
2. Discuss the decision making environment, process of decision making , limits to rational decision making

Short Essays:

(2x10=20)

3. Define absenteeism. What are the causes of absenteeism and list out some measures to control it.
4. Discuss the importance of planning and list the steps in planning.

Short Notes:

(8x5=40)

5. Job evaluation
6. Trade unions
7. Personnel policies
8. Is managing : science or art
9. Line and staff conflict
10. Time management
11. Departmentalization
12. Principles of Management
